



## Southport PTO Minutes

**Date:** Tuesday, May 13, 2014

**Location:** Southport Elementary - Library

**Meeting Called To Order By:** PTO President, Stephanie Riley

**Time:** 18:07

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**President:** Stephanie Riley (present)

**Vice President:** Stacey Baxter (present)

**Treasurer:** Tammara Kropp (present)

**Fundraising Coordinator:** Laura Federico (present)

**Secretary:** Alana Carter (absent – Stacey taking minutes)

**Principal:** Vice Principle Goldsby Present In Place



### Topic: Principle's Requests/Report

- Vice Principle Goldsby identified the following projects and/or requests:
  - Request for payment of the busses for the 8<sup>th</sup> Grade Annual Class Trip (Sun Splash). **Motions were made and unanimous approval was given for an ANNUAL budget of \$500 for the payment of bus/transportation for the 8<sup>th</sup> Grade trip.**
  - Confirmation was provided that a previously approved budget line item of \$200 still exists for the Kindergarten and 8<sup>th</sup> Grade Graduation Ceremony expenditures.
  - Request was made for the purchase of Football jerseys: **Motions were made and unanimous approval was given for an ANNUAL budget of \$500 for the replacement/purchase of jerseys (team jerseys needing replacement to be chosen by the school each year).**
  - Vice Principle Goldsby mentioned that a Grant request in the amount of \$1,000 has been to support the purchase of the "Breaking Down the Walls" assembly and program for next year's 7<sup>th</sup> and 8<sup>th</sup> graders. The total cost of the program is \$2,500. Vice Principle Goldsby requested that the PTO pay for the remaining \$1,500, if the grant is approved, or the full amount if the grant is denied. **Motions were made and unanimous approval was given for the approval of up to \$2,500 for the purchase of the "Breaking Down the Walls" Program for the 2014-15 school year.**



### Topic: Nominations and Selection of 2014-15 Board Members and Positions

- The following were the 2014-15 Board Member nominations received, which were motioned and voted in unanimously:
  - President – Stephanie Riley (Second Term)
  - Vice President – Stacey Luna Baxter (Second Term)
  - Treasurer - Tammy Kropp (Second Term)
  - Secretary – Christy McKinney (First Term)
- The following were the nominated and selected Supplemental Positions:
  - Fundraising Coordinator – Laura Federico (The Incredible)
  - Public Relations – Gina Flint
  - T-Shirt Coordinator – Tiffany McFadden
  - Box Top Coordinator – Hina Patel



### **Topic: Secretary Report**

- Presentation of the March 11, 2014 Minutes. **Motions were made and unanimous approval was given for the approval of the March 11, 2014 Meeting Minutes.**

### **Topic: Fundraiser Coordinator Report**

- The Chipotle Fundraiser earned approximately \$843!!
- May do one more Restaurant Fundraiser in June with Big Kahuna.
- Jog-a-Thon was successful, although less pledges than last year. **Preliminary** numbers of approximately \$7,100 in pledges and \$875 in expenditures were provided.
  - Teacher bonus and Crocker Art Supply Contribution to be decided.
  - Raffle to be conducted at next week's Open House
  - Suggestions for next year of Food Trucks and stronger assembly (by volunteers (Jason)), chalking the field and possibly adding an obstacle course along with the color.
- Spanish Emersion Course has been successful. Request was made for the PTO to fund the 2014-15 Spanish Emersion Course, which is \$2,500. **Motions were made and unanimous approval was given for the approval \$2,500 for the purchase of the Spanish Emersion Course Curriculum.**
  - Laura suggested requiring the families participating to be required to participate a major fundraiser since the PTO is paying for this course.
- Laura secured a \$1,250 Grant for Art Curriculum!!! The Curriculum will be for the training of parents to then go and teach an art class within the classrooms. Basically, being able to continue the benefits that Crocker Art has provided to us this school year. Laura will be researching and selecting an organization to provide the training to the parents/school. Parent volunteers will be solicited during next school year. Laura requested an approval for \$500 to supplement the grant funds, should the program amount exceed the grant funding. **Motions were made and unanimous approval was given for the approval \$500 for the purchase of the Art Curriculum.**
- UC Davis' Nutrition Class was a great success. UC Davis is currently completing their program write-up and is interested in providing the classes again next year, if able.
- Little Library Dedication Ceremony will be schedule during Open House Night.

### **Topic: Treasurer's Report**

- Treasurer Kropp presented the current budget report with a disclosure that there were some outstanding Jog-a-Thon and other expenditures that will be added for the next year. Beginning balance as of March 11, 2014 of \$32,913.97/Ending Balance as of May 12, 2014 of \$36,921.66 **Motions were made and unanimous approval was given for the approval of the budget as presented.**
- The Mad Science expenditures have exceeded the amount previously approved by the PTO. The total amount to-date is \$995; however, there may be some reimbursement received.
- Our new fundraiser, Amazon Smiles, has earned \$13.29! This will increase as new members join.
- Box Top has earned approximately \$1,077 year-to-date.

### **Topic: Other Items**

- President Riley mentioned that the PTO is interested in purchasing an ice machine and BBQ for the school. These items will be used often by the PTO, as well as available for the school. She'll research prices and will come back to the PTO for an official vote.
- Won't be doing an end of the year Movie Night; however, we'll be looking into maybe holding a Back-to-School Movie Night in conjunction with the Welcome Back BBQ. Planning for the BBQ will begin shortly.
- President Riley mentioned that she will be scheduling some "summer planning" and next year's meeting dates.
- Tammy will look into coordinating the REMINDER 101 program – A text reminder program.

### **Action Items:**

- Laura to check in with Crocker regarding the possible Art Curriculum for next school year.
- Steph to look into the location for the ice machine and pricing.
- Tammy to coordinate Reminder 101
- Laura to look into Big Kahuna for June
- Tammy to follow-up on Mad Science reimbursement
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**Next Meeting:** Unknown

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**Meeting Adjourned At:** 19:10

**Minutes Compiled By:** Stacey Baxter – In place of Alana Carter